

Privacy Policy

§ 1 General information

Your personal data (e.g. salutation, name, address, email address, phone number) will only be processed in accordance with the German data privacy laws and the European Union's (EU) General Data Protection Regulation. In addition to the reasons for processing, legal bases, recipients and retention periods, the following guidelines also inform you of your rights and the data controller responsible for the processing your data. This Privacy Policy only applies to our own websites and forms. If you are redirected to other websites via links on our pages, please read the respective privacy policies on those websites to learn how your data are processed.

§ 2 Contact

(1) Processing purpose

We process the personal data you share with us via email, contact forms, etc. in order to answer and fulfill your requests. You are not obligated to provide us with your personal data. However, if you do not share your email address, we are unable to respond to you via email.

(2) Legal bases

- a) If you explicitly consent to the processing of your data, article 6 (1a) GDPR serves as the legal basis for processing.
- b) If we process your data to implement measures in the context of a preliminary contract, article 6 (1b) GDPR serves as the legal basis for processing.
- c) In all other cases (particularly when a contact form is used), article 6 (1 f) GDPR serves as the legal basis for processing.

RIGHT TO OBJECT: You have the right to object to any data processing conducted on the legal basis of art. 6 (1 f) GDPR and does not serve direct marketing purposes, for reasons relating to your particular situation, at any time. However, in the case of direct marketing, you can object to processing at any time without the stating any reasons.

(3) Legitimate interest

Our legitimate interest in the processing of your data is our desire to communicate with you in a timely manner and to respond to your requests in a cost-effective manner. If you share your address with us, we reserve the right to use it for direct marketing via postal service. You can maintain your interest in data protection by sharing your data sparingly (e.g. by using a pseudonym).

(4) Recipient categories

Service providers, recruitment, contract staffing

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(5) Retention period

Your data is deleted when circumstances indicate that your request has been completed or the respective matter has been conclusively resolved. However, in the event that a contract is concluded, we retain data in accordance with the retention period prescribed by commercial and tax law, typically ten years (cf. § 257 German Commercial Code, § 147 German Tax Code).

(6) Right of cancellation

You are authorized to withdraw your consent to data processing at any time.

Your rights as a data subject

If your personal data is processed, you are the data subject as defined by the GDPR and are entitled to the following rights in your relations with us, the controller:

1. Right of access

Pursuant to art. 15 GDPR, you have the right to request information on your personal data processed by us.

2. Right to rectification

If the data you provided to us is not (no longer) correct, you can request the rectification thereof pursuant to art. 16 GDPR. If your data is incomplete, you can request completion.

3. Right to deletion

In accordance with the conditions defined in art. 17 GDPR, you can request the deletion of your personal data.

4. Right to restriction of processing

Pursuant to art. 18 GDPR, you are entitled to request that the processing of the data provided to us is restricted.

5. Right to data portability

Pursuant to art. 20 GDPR, you have the right to request your personal data provided to us be maintained in a structured, standard and machine readable format or be transmitted to another controller.

6. Right to withdraw consent

Pursuant to art. 7 (3) GDPR, you have the right you can withdraw your consent to data processing at any time. This does not affect the legitimacy of processing conducted based on the consent until such withdrawal.

7. Right to file a complaint with a supervisory authority

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If you believe that the processing of your personal data infringes on the GDPR, you have the right to lodge a complaint with a supervisory authority (in particular in the Member State of your habitual residence, place of work or place of the alleged infringement) according to art. 77 GDPR.

Please also observe your right to object pursuant to art. 21 GDPR:

a) in general: justified objection required

Is your personal data processed

- based on our overriding legitimate interest (legal basis pursuant to art. 6 (1 f) GDPR) or
- based on public interest (legal basis pursuant to art. 6(1 e) GDPR),

you have the right to object to the processing of your personal data at any time on grounds relating to your particular situation; this also applies to profiling based on the provisions of the GDPR.

In the event of your objection, we will no longer process your personal data unless we can demonstrate compelling legitimate grounds for processing that override your interests, rights and freedoms or the processing serves the establishment, exercise or defense of legal claims.



Tobias Pichl

Management

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